

How to submit your paper to APMAA2018

Step1: Make your account of Microsoft Conference Management Toolkit(CMT)

- If you have CMT account, skip this step and proceed to Step 2.
- If you do not have a CMT account, please see “CMT_Registration.pdf.”

Step 2: Access CMT(<https://cmt3.research.microsoft.com/User/Login>)

Step 3: Login CMT.

- Input your Email and Password

Step 4: Select “All Conferences”

- Input “Asia-Pacific Management Accounting” to “type to filter...”
- Click “Asia-Pacific Management Accounting Association 2018 (14th) Annual Conference”

Step 5: Click “+Create new submission” button,

- Select the relevant session from APMAA2018, Phd Colloquium, Special session, and CEO session.
 - APMAA2018: Parallel Session
 - Phd Colloquium: Submitting paper to PhD. Colloquium.
 - Special session: Submitting paper to Special Session.
 - CEO session: Submitting paper to CEO Session.
- Move to “Create New Submission” Page and fill the whole page.
- Drop your paper file to WEB browser or Click “Upload from Computer” button and select your file.

Step 6: Click “Submit” button.