

# Instructions for preparing the APMAA proceedings (camera-ready) paper

(Edited on August 30, 2021 by Ueno)

## What is your proceedings (camera-ready) paper?

In your acceptance notification, we asked you to submit the **proceedings (camera-ready) paper** by September 15. Please refer to the reviewer's comments, then revise or rewrite your accepted article when developing the proceedings (camera-ready) paper.

Suppose you register for APMAA 2021 conference and submit the proceedings (camera-ready) paper by September 15. In that case, your manuscript is included in the **APMAA 2021 Proceedings** and the **Book of Abstracts** (Proceedings contain full-length papers while the Book of Abstracts has only abstracts). Note that [we use the file you submitted](#) to the "camera-ready column of the CMT" [when editing the Proceedings and the Book of Abstracts without editing](#).

Your proceedings (camera-ready) paper's length and format have to follow the submission guideline (**Guideline for Authors**), as you have initially submitted your paper. Please edit your camera-ready paper by following the requested format described on **Guideline for Authors** at [Official Guide to APMAA 2021 \(Annual Conference of the Asia-Pacific Management Accounting Association\)](#) ([sakura.ne.jp](http://sakura.ne.jp)).

(Excerpts from the Guideline for Authors)

4. Authors' names should be placed with two-line space below the title. Authors' affiliations should be placed below each author's name.
5. **An abstract\*** should be around **200-300 words**.
6. Text should be 5,000-10,000 words. The paper must be written in the best possible technical and grammatical English.
8. All manuscripts should be formatted using 12-point font (Times New Roman). The text should be **single spaced**.

### \* Why do you need to write an abstract for a research paper?

- an abstract lets readers get the gist or essence of your paper or article quickly, to decide whether to read the full paper;
- an abstract prepares readers to follow the detailed information, analyses, and arguments in your entire paper; and, -
- later, an abstract helps readers remember key points from your paper.

[sample proceedings paper](#) (a sample for formatting only) on [proceedings papers \(sakura.ne.jp\)](#)

## How to Submit the camera-ready (proceedings) paper

After receiving the acceptance notification, please develop your camera-ready paper (proceedings paper) and submit it at the Actions, Author Console of the CMT.

Step 1: Please log in as an "Author." You will see the link to submit the camera-ready paper in the Actions column. Then, you will find the list of your papers.

Step 2: Click on the "Create Camera Ready Submission" link at the Actions column, and move to the "Create New Camera-Ready Submission" page.

Step 3: Change the New Create Camera Ready Submission page as you wish and complete the page. Then upload your camera-ready file, and click "Submit."

## Author Console

Please click [here](#) to view Welcome Message & Instructions.

1 - 2 of 2      Show:

Paper ID	Title	Track	Files	Actions
e.g. <3 <small>Clear</small>	filter... <small>Clear</small>	click here... <small>Clear</small>		
1	Management accounting research in Japan: Evolution, current status and way forward <a href="#">Show abstract</a>	Parallel Sessions	<p><b>Submission files:</b></p> <p>① Susumu Ueno 2011 Management accounting research in Japan. Evolution, current status and way forward. Proceedings of the 7th APMAA Conference.docx</p>	<p><b>Submission:</b></p> <p><input checked="" type="checkbox"/> Edit Submission <input checked="" type="checkbox"/> Delete Submission</p> <p><b>Supplementary Material:</b></p> <p><input checked="" type="checkbox"/> Upload Supplementary Material</p> <p><b>Camera Ready:</b></p> <p><input checked="" type="checkbox"/> Create Camera Ready Submission</p> <p><b>Author Feedback:</b></p> <p><input checked="" type="checkbox"/> View Reviews <input checked="" type="checkbox"/> Post Author Feedback</p> <p><b>Email:</b></p> <p><input checked="" type="checkbox"/> Email Meta-Reviewer <input checked="" type="checkbox"/> Email Senior Meta-Reviewer</p>

# Create New Camera Ready Submission

Paper ID: 1

Track: Parallel Sessions

## TITLE AND ABSTRACT

\* Title

\* Abstract

1150 characters left

## AUTHORS

You may add your collaborators.

Primary Contact	Email	First Name
<input checked="" type="radio"/>	ueno@konan-u.ac.jp	susumu
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Enter email to add new author.

## FILES

You can upload from 1 to 3 files. Maximum file size is 3 Mb. We accept **doc**, **docx**, **pdf** formats.