## Instructions for preparing the APMAA proceedings (camera-ready) paper

(Edited on August 30, 2021 by Ueno)

### What is your proceedings (camera-ready) paper?

In your acceptance notification, we asked you to submit the **proceedings (camera-ready) paper** by September 15. Please refer to the reviewer's comments, then revise or rewrite your accepted article when developing the proceedings (camera-ready) paper.

Suppose you register for APMAA 2021 conference and submit the proceedings (camera-ready) paper by September 15. In that case, your manuscript is included in the **APMAA 2021 Proceedings** and the **Book of Abstracts** (Proceedings contain full-length papers while the Book of Abstracts has only abstracts). Note that we use the file you submitted to the "camera-ready column of the CMT" when editing the Proceedings and the Book of Abstracts without editing.

Your proceedings (camera-ready) paper's length and format have to follow the submission guideline (**Guideline for Authors**), as you have initially submitted your paper. Please edit your camera-ready paper by following the requested format described on **Guideline for Authors** at <u>Official Guide to APMAA 2021</u> (Annual Conference of the Asia-Pacific Management Accounting Association) (sakura.ne.jp).

(Excerpts from the Guideline for Authors)

- 4. Authors' names should be placed with two-line space below the title. Authors' affiliations should be placed below each author's name.
- 5. An abstract\* should be around 200-300 words.
- 6. Text should be 5,000-10,000 words. The paper must be written in the best possible technical and grammatical English.
- 8. All manuscripts should be formatted using 12-point font (Times New Roman). The text should be **single spaced**.

### \* Why do you need to write an abstract for a research paper?

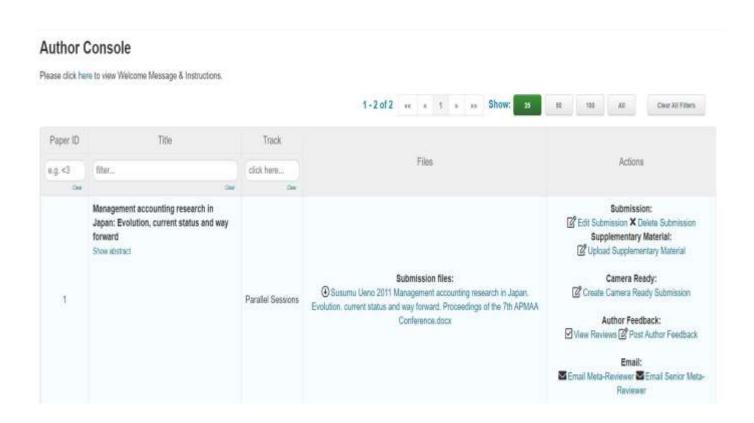
-an abstract lets readers get the gist or essence of your paper or article quickly, to decide whether to read the full paper; -an abstract prepares readers to follow the detailed information, analyses, and arguments in your entire paper; and, - later, an abstract helps readers remember key points from your paper.

sample proceedings paper (a sample for formatting only) on proceedings papers (sakura.ne.jp)

#### How to Submit the camera-ready (proceedings) paper

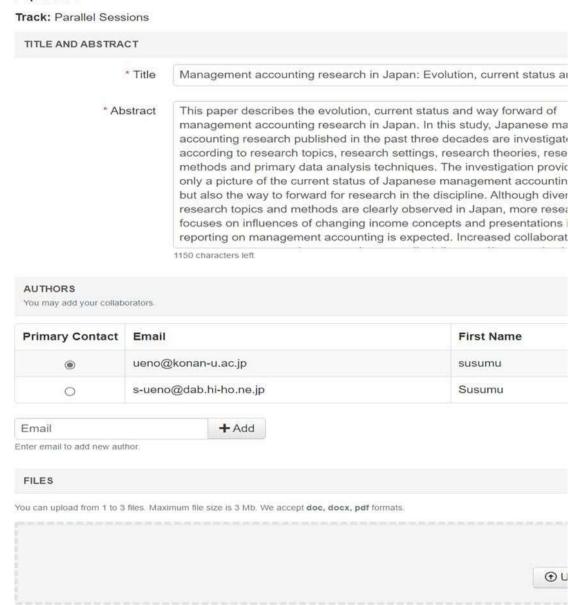
After receiving the acceptance notification, please develop your camera-ready paper (proceedings paper) and submit it at the Actions, Author Console of the CMT.

- Step 1: Please log in as an "Author." You will see the link to submit the camera-ready paper in the Actions column. Then, you will find the list of your papers.
- Step 2: Click on the "Create Camera Ready Submission" link at the Actions column, and move to the "Create New Camera-Ready Submission" page.
- Step 3: Change the New Create Camera Ready Submission page as you wish and complete the page. Then upload your camera-ready file, and click "Submit."



# **Create New Camera Ready Submission**

Paper ID: 1



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