PROCEDURE FOR PAYING PAYPALL
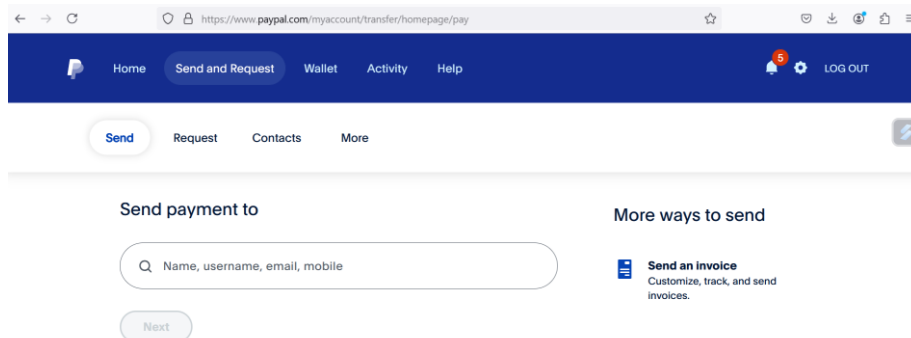
1. Access the paypal website at https://www.paypal.com/id/home
2. (If you don't have an account yet)
   a. Click Sign Up
   b. Then choose an account type (Personal Account)
   c. Fill in your Email
   d. Fill in your phone number
   e. Create a password
   f. Fill in Personal Info
   Fill in: Nationality, First Name, Last Name, ID Type (can choose National ID or Passport) ID Number (National ID or Passport Number) and Date of Birth.
   g. Fill in Your Address (Use the address on your bills)
   Fill in Address Line 1, City, Province and Postcode
   h. Check below ✓

   ☐ By clicking the button below, I agree to be bound by PayPal's **User Agreement** and **Privacy Statement.**

   ☐ Receive promotions and offers from PayPal. You can change this setting whenever you want.

3. Click agree and Create Account
4. If there is an option What do you want to try first? Please select "Send Money"
5. Fill in Link A Card
   Fill in: Debit or Credit Card Number, Card Type, Expiration Date
6. Click Link Card

Payment:

1. If directly accessed to this website
   https://www.paypal.com/myaccount/transfer/homepage/pay please fill in Send Payment to:
   apmaa.trisakti2021@trisakti.ac.id

2. Click Next
3. If directly accessed to this website
   https://www.paypal.com/myaccount/transfer/homepage/buy/preview
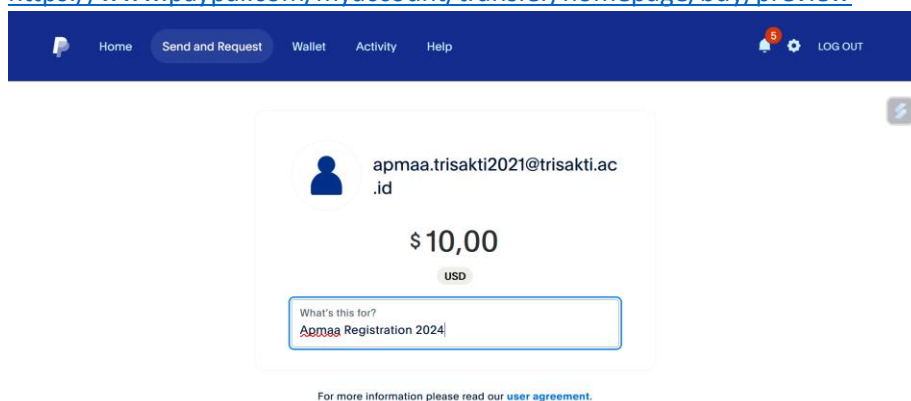
   a. Please input the fee
   b. Write down the What's this for section
   c. And click Next

4. If you have not successfully filled in the Link A Card section, you will go to the Link a payment method page (please select Link a credit card or link a bank account).

P   ✕

Link a payment method

Link a credit card
Keep your card info secure when shopping   ›

Link a bank account
Withdraw funds you receive to your bank account.   ›
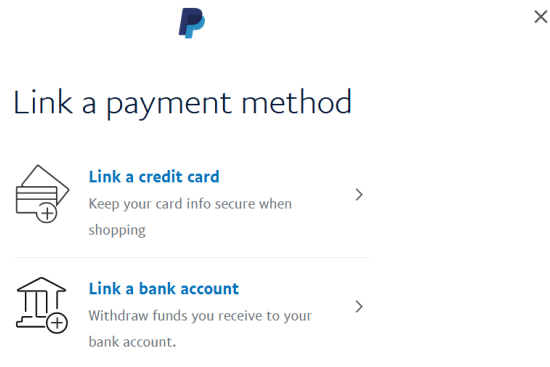
    A. If you choose Link a Credit card please fill in Debit or Credit Card Number, Card Type, Expiration Date.
    B. If you choose Link a Bank Account please fill in Bank Name, Bank Code and Account Number, and please check again for your Name
5. Click Link Your Bank
6. Your payment has been successful